

TO: AP Students

From: Your AP Teachers

RE: AP Course Enrollment and Exam Orders

The College Board wants you to get a 5 on your next AP exam! So, this year all AP students will enroll in their AP classes with the College Board so that you can get personalized feedback through new digital tools that provide daily support for every AP classroom. Your teachers will be able to track your performance throughout the year using monthly personal progress checks so they can adjust the instruction to meet your needs.

### **Step 1: Join your AP class online now!**

**Go to [myap.collegeboard.org](https://myap.collegeboard.org) and sign into your College Board Account.**

- Don't have an Account? Go to [collegeboard.org/register](https://collegeboard.org/register)
- Forgot your password? Follow the "Forgot my username or password" links at [myap.collegeboard.org](https://myap.collegeboard.org)
- Still having trouble? **Call the College Board to get it sorted out at 1-866-315-6068**
- Remember, you'll need a separate Join Code for each of your AP classes. **Talk to your AP teacher(s) to get your class-specific join code!**

### **Step 2: Sign Up for the Exam with the College Board **ONLINE** by November 8!**

- Your exam for this class will be given at your home high school.
- Sign into your account and change UNDECIDED to YES or NO

### **Step 3: Sign Up and Pay for the Exam with your **DMPS Home School Bookkeeper** using the **exam registration form (it's paper!)** by November 11!**

The exam fee is the same as last year, \$94 for each exam (except for Seminar and Research, which are \$142/exam).

**Between September 30 and November 11, fill out an order form and give a deposit to your home school bookkeeper.**

**A non-refundable \$40 deposit for each test you order is due by Nov. 11. The balance is due by March 13, 2020.**

The College Board charges \$40 if you change your order after November 15, 2019. Deciding to take the exam after November 15 OR canceling an exam OR just not showing up on the day of the test costs \$40. That's why the deposit is non-refundable.

**Your exam choice will be set to "No" automatically if you don't pay the \$40 deposit** (unless you qualify for a waiver).

If your family qualifies for the textbook fee waiver, then we will get a grant to pay for your exam(s). **However, if you sign up for the exam by turning in an order form to your bookkeeper, but then drop the course or don't use the test, you'll be charged \$40. It is only free if you take the exam.**